

IAPO AGM Minutes

24th May 2018, Miami



IAPO ANNUAL GENERAL MEETING

24 MAY 2018

**10am – 11am 8th Global Patients Congress, the Grand Ballroom Miami
Marriot Dadeland Hotel, Florida USA 9090**

Present:

IAPO Board Chair: Jolanta Bilinska (JC), Chair-Elect Penney Cowan (PC), Secretary Andrew Spiegel (AS), Treasurer Hussain Jaffri (HJ), Neda Milevska-Kostova (NM) and Ratna Devi (RD)

Apologies: Androulla Eleftheriou (AE)

Member Organisations: See List Attached Appendix

Staff: Kawaldip Sehmi CEO, Dani Mothci-Membership Manager, Ana-Lin Garcia Events Manager; Rachael Githinji- Communications officer

10:00 Opening of the Annual General Meeting

Item 1: Welcome & Procedures

JB: Welcomed all and informed the members that they were here to elect 3 new board members and to receive the update on our 2017 activities and financial out-turns.

JB: Minutes of the Last AGM are online.

JB: Read out the bye-laws and election procedure rules and nominated the election team to oversee the process: Andrew Spiegel, Ratna Devi, Vida Augistiene (Member) and Dani Motchi (Staff)

By-Laws, Article III, Section 4 Voting

Each member organization of IAPO had the right to cast one vote at the AGM. IAPO's Statutes & By-Laws: Member representatives will have the right to vote at the AGM in person or by proxy.

Remote ballots for the Governing Board elections can be sent by email or post.

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Votes cast in person must be an individual certified to the Council as the member's IAPO Representative, or by written proxy duly executed by or on behalf of such member.

The proxy can be established by a written document and can designate person casting the vote.

JB: Reported that that the 2015-2017 Strategy out-turn was placed on line for all to access sometime back: <https://bit.ly/2GiJAwr>

Item 2: Governing Board Member Elections

Members were given the opportunity to vote in person. Ballot papers were deposited in the ballot boxes and the boxes were then taken away by the election team to count and tally.

Item 3: Discussion Annual Financial Report 2017

3.1 Annual Accounts

HJ then presented the draft audit accounts and noted that they are subject to be a final audited certification later. (Accounts Attached)

Our financial year runs from 1st Jan 2017- 31st Dec 2017. They final audited accounts will be lodged at the Charity Commission and Companies House (both accessible online)

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	Unrestricted £	Restricted £	Total 2017 £	Total 2016 £
Income				
Incoming resources from charitable activities:-				
Membership	£5,832	£0	£5,832	£6,244
Healthcare Industry Partners	£264,505	£0	£264,505	£345,955
Global Patients Congress	£0	£0	£0	£137,136
Special Projects	£0	£217,863	£217,863	£0
Other	£3,111	£0	£3,111	£4,436
Total income	£273,448	£217,863	£491,311	£493,772
Expenditure				
Charitable activities:-				
• Capacity building, Advocacy and Collab	£197,558	£0	£197,558	£348,320
• Global Patients Congress	£0	£0	£0	£130,533
• Special projects	£0	£237,296	£237,296	£0
Total expenditure	£197,558	£237,296	£434,855	£478,853
Net income/(expenditure)	£75,889	-£19,433	£56,456	£14,919
Transfers	-£0	-£0	-£0	£0
Net movement in funds	£75,889	-£19,433	£56,456	£14,919
Funds brought forward	£150,525	£19,433	£169,958	£155,039
Total funds carried forward	£226,414	-£0	£226,414	£169,958

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	2017 Group	2016 Group
Fixed assets	£664	£991
Current assets		
Debtors	£84,839	£13,314
Cash in hand and in bank	£157,476	£195,653
	<hr/>	<hr/>
	£242,315	£208,967
Creditors: amounts falling due within one year	-£16,565	-£40,000
	<hr/>	<hr/>
Net current assets	£225,750	£168,967
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Net assets	£226,414	£169,958
	<hr/>	<hr/>
Funds		
Unrestricted fund	£226,414	£135,333
Restricted funds	£0	£34,625
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Total funds	£226,414	£169,958
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3.2 Proposal for appointment of Auditors for 2018 Accounts

Resolution read out. Unanimous vote to appoint Knox Cropper 8/9 Well Court London EC4M 9DN as IAPO Auditors 2018.

Item 4: Report and Strategy

4.1 Discussion Progress Report out-turn 2015-2017 Strategy

JB and PC informed the Members that the 2015-17 Strategy report is online <https://bit.ly/2GiJAwr>

We had many changes during the period and most important change was completing the incorporation of IAPO England and Wales. The IAPO Netherlands is now finished.

4.2 Plans for 2018-2020.

JB and KS Informed Members that we will discuss our 2015-17 results and then share our 2018-20 Strategy at 2.30 PM. A Strategic Planning Committee

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comprising board, members, industry partners and other experts was instrumental in the planning process. PC will give an overview.

PC took-over (Presentation Online):

The main purpose of the IAPO Strategic Plan 2018-2020 activity in the afternoon is to:

- Identify priority issues and core advocacy areas for the coming three years;
- Provide a vision as to the role IAPO aims to play in shaping these issues and healthcare processes in general;
- Outline expected outcomes and provide an understanding of the impact IAPO aims to generate

Goals for 2018-2020 set are:

- Empower patient communities globally to advocate affectively for PC-UHC for all.
- Drive research processes and the development of evidence base for PC-UHC.
- Shape law, policy and practice in PC_UHC at global, regional and national levels.

Item 5: Questions (sent in advance) Answered and Any Other Business

No questions submitted. Chair JC then outlined that the election results will be shared in the afternoon sessions.

11.00 Close