

IAPO AGM Minutes

15th December 2020, Virtual



Opening of the Annual General Meeting (Dr Ratna Devi)

Item 1: Welcome & Procedures (including minutes of AGM 2019)

Dr Ratna Devi, Chair, welcomed all members to the 2020 Annual General Meeting (AGM).

Matters subject to the approval of the Annual Meeting of the General Assembly are:

- (a) Annual financial report of the previous financial year
- (b) Election of the Governing Board members
- (c) Progress report and strategy from 2020, future plans for 2021-2023
- (d) Questions regarding any other business

The minutes of the 2019 AGM were presented for agreement; the motion was proposed by Karen Villanueva and seconded by Ellos Lodzeni. The AGM minutes for 2019 were approved unanimously.

Voting

Dr Ratna Devi, IAPO Chair, outlined the election and voting procedures. Every organization has one vote, and is voted by one representative on behalf of the organization. Voting was done via email with the deadline for sending remote ballots being 13 December 2020.

Item 2: Annual Financial Report 2019

The accountant presented the draft audit accounts and noted that they are subject to be a final audited certification later. (Accounts Attached) Our financial year runs from 1st Jan 2019- 31st Dec 2019. They final audited accounts will be lodged at the Charity Commission and Companies House (both accessible online)

The accountant noted that 2019 was a more successful financial year than 2018. More income was raised than during previous year, and expenditures were substantially lower.

Full statement of financial activities are available on [IAPO website](#).

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INTERNATIONAL ALLIANCE OF PATIENTS' ORGANIZATIONS

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2019

	Notes	Unrestricted £	Designated £	Restricted £	Total 2019 (year) £	Total 2018 (year) £
Income from charitable activities:						
Membership		8,569	-	-	8,569	20,072
Healthcare Industry Partners		195,186	-	-	195,186	223,221
APPC congress		-	130,755	-	130,755	200,722
Special Projects		-	-	4,611	4,611	65,821
Other charitable activities		4,734	-	-	4,734	382
Total	2	208,489	130,755	4,611	343,855	510,218
Expenditure on charitable Activities:						
Charitable activities:-						
• Capacity building, advocacy and collaboration		273,409	-	-	273,409	364,453
• Asia Pacific Patients Congress		-	93,477	-	93,477	130,010
• Special projects		-	-	-	-	52,574
Total	3	273,409	93,477	-	366,886	547,037
Net income/(expenditure)		(64,920)	37,278	4,611	(23,031)	(36,819)
Transfers		-	-	-	-	-
Net movement in funds		(64,920)	37,278	4,611	(23,031)	(36,819)
Reconciliation of funds:						
Funds brought forward		61,609	52,493	75,494	189,596	226,414
Total funds carried forward		(3,311)	89,771	80,105	166,565	189,596

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BALANCE SHEET AS AT 31 DECEMBER 2019

	Notes	2019 £	2018 £
Fixed assets	6	299	445
Current assets			
Debtors	7	151,586	70,921
Cash in hand and in bank		88,702	201,468
		240,288	272,389
Creditors: amounts falling due within one year	8	(74,022)	(83,238)
Net current assets		166,266	189,151
Net assets		166,565	189,596
Funds			
Unrestricted Funds		(3,311)	61,609
Designated Funds		89,771	52,493
Restricted Funds		80,105	75,494
Total Funds	10	166,565	189,596

Resolution Appointment of Auditors 2019 Accounts

Kawaldip informed members that it is a requirement by law to appoint auditors for the 2020 financial year. It was proposed that we reappoint Knox Cropper again as auditors, and the motion was agreed unanimously.

Item 3: Board Member Election Results

The board Secretary, Karen Villanueva updated the members that all votes were cast by email with the deadline being 13 December 2020. She announced the new board members as:

- Lilliana Tieri – Argentina WHO PAHO
- Orajitt Bumrungskulswat – Thailand WHO WPRO
- Bisi Bright – Nigeria WHO AFRO

Item 4: Progress Report Strategy Outturn 2020; Plans for 2021-2023 and Global Patients Congress 2018

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Dr Ratna Devi reported the strategic objectives for 2020:

- Empower patient communities globally to advocate affectively for PC-UHC for all.
- Drive research processes and the development of evidence base for PC-UHC.
- Shape law, policy and practice in PC_UHC at global, regional and national levels.

Dr Ratna Devi also informed members that in 2019, the board established a scientific advisory to help IAPO move forward as a knowledge based organization. The board also established the Patient for Patient Safety Observatory to be IAPO's single-point global platform for gathering and analysing patients' experience that will feed into national, regional and global policies aimed at improving patient and quality of care for patients by the patients.

Item 5: Questions and Answers and Any Other Business

Q –Do the new elected members consider it important to create campaigns that directly involve Latin American patients' orgnaizations? If your answer is affirmative, I am interested in knowing what these campaigns would be and how to join.

Dr Ratna Devi – The answer to this is a big yes. One of the reasons the participation has not been great was due to language barrier but this board is working to remove these barriers through facilitating translations.

Q – Under what strategy is IAPO going to employ to attract patients input globally in decision making other than having patients as recipients of policies?

Ratna – IAPO will be sharing consulting opportunities via our communications and so members are encouraged to read emails from the secretariat. Additionally the thinking behind the formation of the Patient for Patient Safety Observatory was to create more opportunities to engage members around gathering and analysing patients' experience that will feed into national, regional and global policies. Members are encouraged to come back to the secretariat with their ideas and we can discuss how we can take them forward.

Q – How can we contribute to the need of patients in COVID-19 crisis who are deprived economically, socially and mentally?

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Ratna – Two strong recommendations from the recent survey we did is to Use digital healthcare and develop community resilience through incorporating community pharmacists as a strong pillar of the health workforce as well as developing patient experts as a strong pillar of the health workforce too. The secretariat and the board are developing a white paper to put forward these recommendations and we will come back to members to work on this.

12.30 With no further comments, Dr Ratna Devi Closed the meeting

DRAFT